Sort and Edit Items

You can sort the items in the Credit Card list by tapping **SORT** in the upper left-hand corner of the list and selecting a sort criterion from the drop-down list. Choices include sorting by date, amount spent, expense type, transaction source and merchant.

Tap the arrow next to the name of the merchant to display more details about the item.
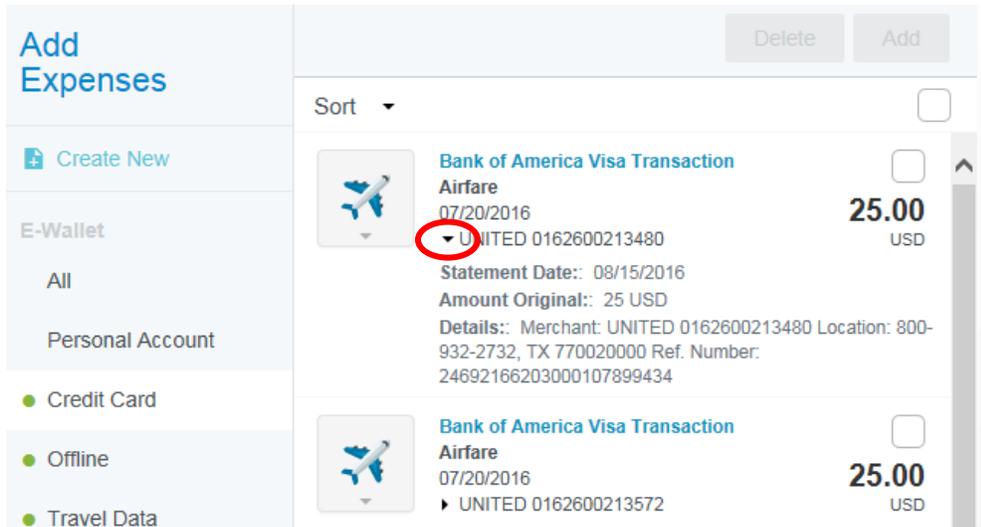
If necessary, you can change the expense type of the credit card item by tapping its icon and selecting a new expense type.