

## **Travel & Expense Card Items**

In addition to the Recycle Bin, your E-Wallet contains all the Travel and Expense Card items that have been automatically imported into Chrome River for you. You can access your E-Wallet T & E card items by creating a new expense or opening a draft expense. Tap the **+ BUTTON** and then tap **CREDIT CARD** to see your items.

4	Expenses For Carol Harouff			Add Expenses		
					Sort 👻	
Conference				Create New	Bank of America Visa Transaction	
DATE	EXPENSE	SPENT	PAY ME 🖉 🔲 🛦	E-Wallet	07/20/2016 UNITED 0162600213480	25.00 USD
Tue 08/09/201	8 🛪 Airfare	492.08 USD	0.00 🖉 🗸 🔨	All	Bank of America Visa Transaction	
Tue 09/27/201	8 🛪 Airfare	25.00 USD	0.00 🖉 🗸	Personal Account	07/20/2016 • UNITED 0162600213572	25.00
Tue 09/27/2010	6 Vehicle Fuel	45.00 USD	45.00	Credit Card     Offline	Bank of America Visa Transaction Baggage Fee 07/21/2016	72.00
				<ul> <li>Travel Data</li> </ul>	SQ *AD LIMOUSINE GOSQ.CO	I USD
				Recycle Bin	Bank of America Visa Transaction Hotel 07/21/2016 + HYATT HOUSE DENVER DOWN	<b>1,044.25</b> TW USD
				E-Receipts	Bank of America Visa Transaction	
				Receipt Gallery	Skilled Services 07/21/2016 CHVL ALB AIRPORT	60.00 USD
					Bank of America Visa Transaction Skilled Services 07/21/2016 • CHVL ALB AIRPORT	60.00
					Bank of America Visa Transaction Hotel 07/21/2016 + HYATT HOUSE DENVER DOWN	-91.80
			~		Bank of America Visa Transaction Travel Actual 07/27/2016	40.56
Expense R 010014688	eport 3678	1 otal Pay Me Amount 45.00 USD	Submit		Bank of America Visa Transaction	i

A green dot next to an expense category in the E-Wallet indicates that there are unused items available.